# State of Wisconsin



# HMA PWL Test Strip Spreadsheet Instruction Manual

2025 Edition

#### 1. Disclaimer

This document is to be used as an instructive guide for the HMA PWL Test Strip Spreadsheet and to answer frequently asked questions of Regional Technical Services Section (TSS) and those acting as Department Representatives. It is not a substitute for reading and understanding HMA Pavement Percent Within Limits (PWL) specifications.

If there is a question about dispute resolution or data entry that is not covered in this document, please contact the Regional PWL Representative. If consulting BTS is recommended by this document or the HMA PWL Test Strip Spreadsheet, that contact should be made by TSS Staff.

The HMA PWL Test Strip Spreadsheet is designed to simplify the recording and analysis of contractor Quality Control (QC) and department Quality Verification (QV) data related to pavement density and air voids used for HMA test strip pay adjustment.

The Plans, Standard Specifications, and Special Provisions ALWAYS supersede this document, even in cases where this document may contradict those provisions.

# 2. Table of Contents

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#### 3. General

- A copy of this instruction manual is available within the PWL Test Strip Spreadsheet on the *Project Info & Instructions* worksheet. Simply double click the button "PWL Test Strip Manual" to access them from within the spreadsheet.
- The PWL Test Strip Spreadsheet should be filled out and completed by the Department Representative.
- The *Project Info & Instructions* worksheet <u>must</u> be filled out first prior to entering test results. Some worksheets will not appear until the required project information has been entered.
- Worksheets tab colors indicate the following:
  - o Green Worksheets that require test results to be entered.
  - o Red Worksheets that only present results; no data entry is required in these sheets.
- Cells that are canary/yellow colored are data entry fields.
  - It is essential that no blank spaces are entered in or after any of the information entered into the fields.
  - When copy/pasting, only use "Paste Values". If you use the hotkey combination, CTRL+V, values will be pasted automatically.

# 4. Project Info & Instructions

This is the main entry point for the PWL Test Strip Spreadsheet (Figure 1). It contains fields for information about the project as well as paving information such as the mix design and pavement layer and dimensions.

The canary/yellow fields on the *Project Info and Instructions* worksheet should be filled out completely by the Department Representative prior to beginning construction. Most of the fields in the *Project Info & Instructions* worksheet (i.e.: Contract Unit Price, Lane Width, Nominal Thickness, JMFs, etc.) are required for the worksheet to function correctly. The Test Strip Type (Combined Density and Volumetrics, Density-Only, and Volumetric-Only) must be selected to hide or reveal the correct worksheets for data entry. Project information used in all other worksheets within the spreadsheet are referenced from the *Project Info & Instructions* worksheet and can only be changed from this worksheet.

At the end of the Test Strip, the Department Representative must enter the Test Strip's Final Tonnage (cell C23) and Final Length (ft., cell C24). These final values are used for the pay adjustments.

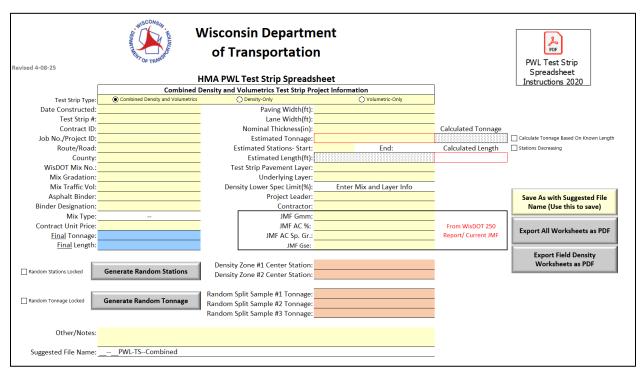


Figure 1: Project Info & Instructions Interface.

There are several buttons for worksheet functions found on the righthand side of the interface. The buttons perform the following functions:

Save As with Suggested File Name (Use this to save)	<ul> <li>Saves the spreadsheet as a new Excel file (without overwriting old versions) with the suggested file name, including the date and time that the spreadsheet was saved.</li> <li>This is the preferred method of saving the spreadsheet.</li> </ul>
Export All Worksheets as PDF	• Exports the entire spreadsheet and its worksheets as a PDF.
Export Field Density Worksheets as PDF	<ul> <li>Exports only the field density worksheets (QC-1, QC-2, QV-1, and QV-2 Density Worksheets) as a PDF. These can be printed and used in the field.</li> </ul>

#### 5. Split Sample Comparison

This worksheet only appears when either "Combined Density and Volumetrics" or "Volumetric-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet. This worksheet is used to enter the split samples' Gmm and Gmb results as well as the results of any dispute testing, if required. The split sample comparison is a check for reasonable test result differences between labs.

The Department Representative will enter the following information from the split sample comparison testing (Figure 2):

- OC Gmms
- QV Gmms
- QC Gmbs
- QV Gmbs
- BTS Referee Gmms (if required)
- BTS Referee Gmbs (if required)

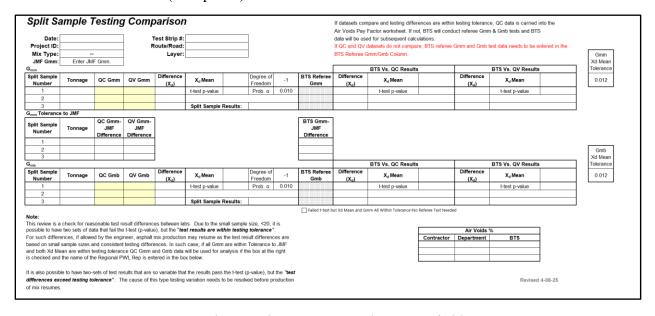


Figure 2: Split Sample Comparison data entry fields.

This worksheet checks for four (4) conditions to be met:

- 1. The paired t-test p-value for both Gmm and Gmb must be greater than alpha (0.010).
- 2. The Gmms for all parties must not be more than  $\pm$  0.024 from the JMF Gmm.
- 3. The Average Difference ( $X_d$  Mean) between both QC and QV Gmms and Gmbs must be less than or equal to 0.012.
- 4. Individual QC and QV air voids tests must meet the acceptance limits (1.5%  $\leq$  Va  $\leq$  5.0%).

#### Notes:

- BTS Referee Testing is only required if Condition 1 AND 3 are NOT MET, OR Condition 4 is NOT MET.
  - o In the event BTS Referee testing is required, the BTS Referee cells (column K) will change to a canary/yellow color and say "BTS Result". Enter the results of the BTS Referee testing in these cells (Figure 3).
- If Condition 1 is NOT MET but Condition 3 IS MET, then no BTS referee testing is required.
  - O In the event this situation occurs. Select the checkbox next to Failed t-test but Xd Mean and Gmm All Within Tolerance No Referee Test Needed and enter the Regional PWL Representative Name that reviewed and approved the results in the field that appears below the check box (Figure 4).

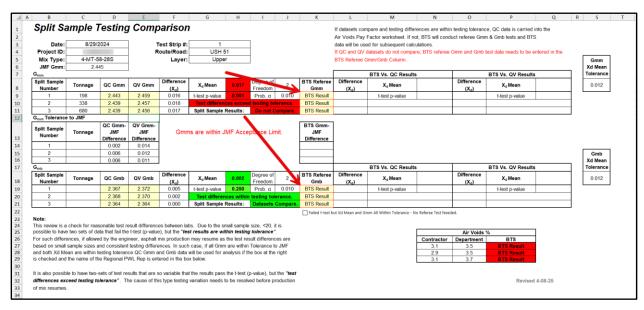


Figure 3: Failed t-test and Xd Mean.

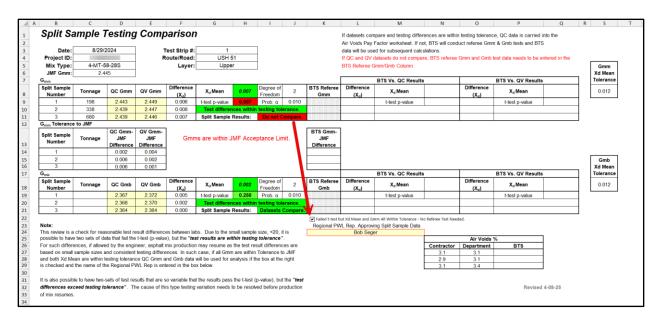


Figure 4: Failed t-test but Xd Mean and Gmm All Within Tolerance.

#### 6. Core Data

This worksheet only appears when either "Combined Density and Volumetrics" (Figure 5) or "Density-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet. This worksheet is used to enter the mainline density test results obtained by cores.

The Department Representative will enter the following information from the core density testing:

- Contractor Dry Weight (g)
- Contractor SSD Weight (g)
- Contractor Submerged Weight (g)
- Department Dry Weight (g) (if performed)
- Department SSD Weight (g) (if performed)
- Department Submerged Weight (g) (if performed)
- QC or QV Core Data Used For Analysis (option available when Department enters optional core verification results)
- Suspect Core Removal (if needed)
- Daily Average Gmm for Density-Only Test Strip Analysis (Density-Only Test Strip, Figure 6)
- PWL Production Gmm OR Non-Random Dept. Gmm collected during Density-Only Test Strip (Density-Only Test Strip, Figure 6)

	А	В	С	D	E	F	G	Н	I	K	V
1	Core Data										
	Oore Data										
2											
3	Date:				Test Strip #:						
5	Project ID:				Route/Road:						
6	Mix Type:				Layer:			F	OV D-t- f		
7	Gmm For Analysis :				LSL:	Enter Mix an	d Laver Info		r QV Data for		
8	Gmm Source:		QC		JMF Gmm:	Enter JM			nal QC/QV Core		
9				Contracto	r Core Density	Calculations		Densi	ty Verification.		
10	Label	Random Station	Offset from CL	Dry	SSD	Submerged	QC Core Bulk Density	QC Density % of Gmm	Location Comparison Result		
11	Label	-01+00					Density				
12		-01+00									
13		00+00									
14		00+50									
15		01+00									
	i						QC Core				
18		Random Station	Offset from CL	Dry	SSD	Submerged	Bulk Density	QC Density % of Gmm	Location Comparison Result		
19		-01+00					,				
20		-00+50									
21		00+00									
22		00+50									
23		01+00									
24	Nata.					Average:					
25 26	Note: The Location Compari	ison Dosult r	oforoncos v	alues on the G	auge-Core Var	iahility worksh	oot comparin	n the core	PWL Rep		
27	density data with each								Suspect Core		
28	under Location Comp								Review		
29	may be damaged. Co										
30	density values are cor CORE FROM ANALYS		stionable. O	NLY THE REG	IONAL PWL R	EPRESENTAL	IVE CAN RE	MUVE A			
31	CORE I NOW ANALIS	010.									
32											
33	Other/Notes:										
34											
35											
36									Devised 4.00.05		
37 38									Revised 4-08-25		
38											

Figure 5: Core Data Fields for a Combined Volumetric and Density Test Strip.

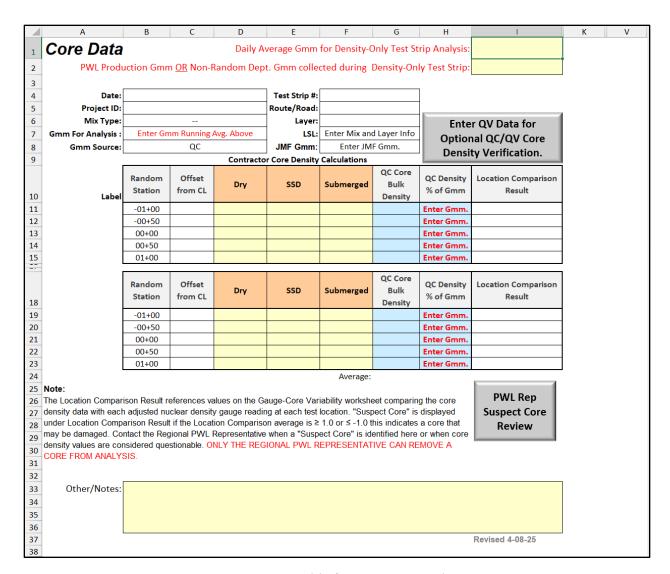


Figure 6: Core Data Fields for a Density-Only Test Strip.

The department may decide to perform optional density verification of the contractor's results. If the department performs this testing, the results can be entered by pressing the

Enter QV Data for Optional QC/QV Core Density Verification.

button to reveal the data entry fields (Figure 7). Additionally,

the Department Representative, at their discretion, can select which data set, QC or QV, to use for acceptance, pay adjustment, and nuclear gauge correlation.

#### Notes:

• It is recommended to use QV results for analysis if the *Difference in Average % Density* (cell U24) is more than 0.5%.

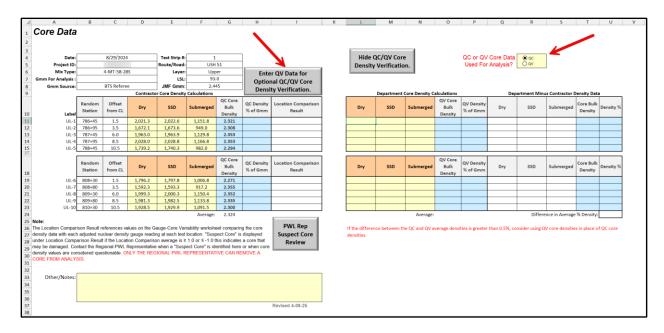


Figure 7: Optional Department Verification of Cores.

Notes regarding the testing can be entered at the bottom of the worksheet in the provided field found in the range of cells (B33:I36).

After this worksheet and the QC and QV density worksheets have been filled out, the *Gauge-Core Variability* worksheet may flag some cores as suspect (further discussed in section 12 Gauge-Core Variability). In the event cores have been flagged suspect, the *Location Comparison Result* next to the applicable core will say "Suspect Core (X.X%)" (where X.X will be the average location comparison result). The Department Representative may remove suspect cores

from the analysis by clicking the button. This will reveal the options to remove the suspect cores (Figure 8). Simply click the checkbox next to the suspect cores to remove them from the analysis.

PWL Rep Suspect Core Review

#### Notes:

• Remove suspect cores starting with the core with the largest *Location Comparison Average*. Sometimes not all the cores that were originally flagged will remain flagged once the core with the largest *Location Comparison Average* is removed. This information will also appear in a pop-up when the PWL Rep Suspect Core Review button is pressed.

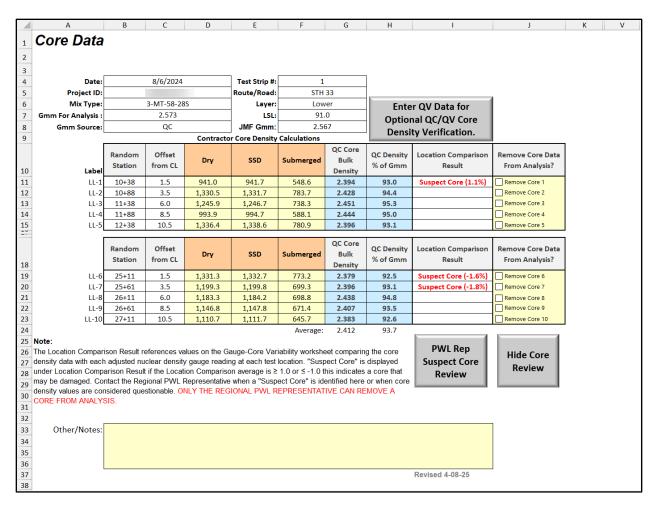


Figure 8: Suspect Core Review Interface.

#### 7. AC % Data

This worksheet only appears when either "Combined Density and Volumetrics" or "Volumetric-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet. This worksheet is used to enter the results of the asphalt content testing.

The Department Representative will enter the following information from the asphalt content testing ():

- QC AC%
- QV AC%
- BTS Referee AC% (if required)

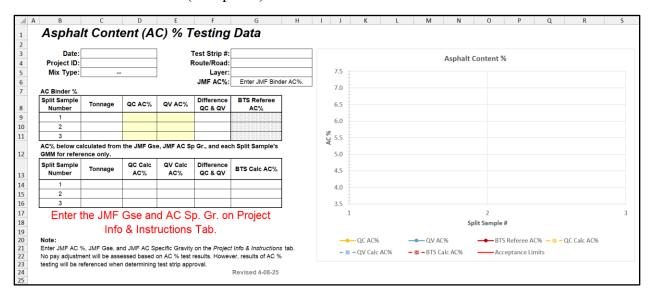


Figure 9: AC% Data Fields.

In the event there are unacceptable individual asphalt contents, then the corresponding BTS Referee AC% cell(s) will turn canary/yellow and will say "Enter BTS AC%." Enter the results of the BTS Referee Testing in the corresponding cell(s). (Figure 10)

In the event the *Split Sample Comparison* requires BTS Referee Testing, all of the BTS Referee AC% cells will turn canary/yellow and will say "Enter BTS AC%." Enter the results of the BTS Referee Testing in the corresponding cells. (Figure 11)

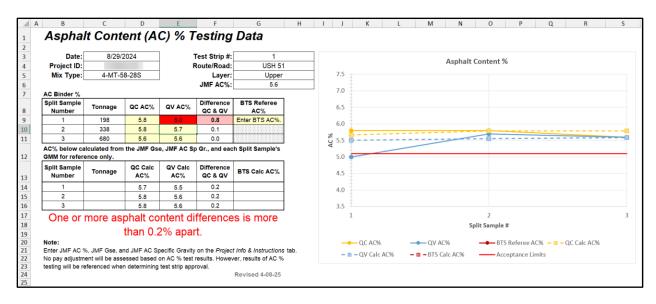


Figure 10: Individual Unacceptable Asphalt Contents.

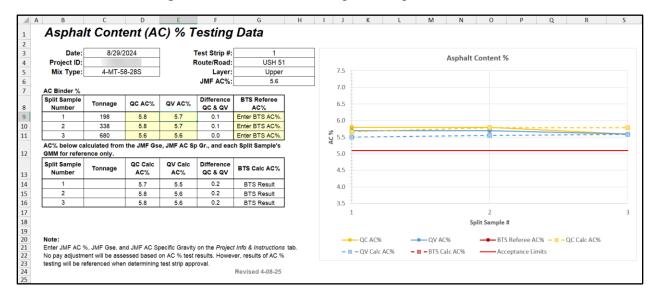


Figure 11: Split Sample Comparison Requires BTS Referee Testing.

Additionally, the table below the data entry table shows calculated asphalt contents that are calculated using each party's Gmm in the following equation:

Calculated AC (%) = 
$$100 * \frac{G_{AC,JMF}}{G_{mm,x}} * \frac{G_{se,JMF} - G_{mm,x}}{G_{se,JMF} - G_{AC,JMF}}$$

Where:

$$G_{AC,JMF} = Asphalt \ Cement \ JMF \ Specific \ Gravity$$
 
$$G_{se,JMF} = JMF \ Effective \ Stone \ Specific \ Gravity$$
 
$$G_{mm,x} = Measured \ Gmm \ for \ Split \ Sample \ X \ (QC \ or \ QV)$$

Individually measured asphalt contents and calculated asphalted contents for both parties as well as the acceptance limits are drawn on the chart to the right of the data entry fields. Measured values are shown in solid-colored lines and markers, where QC values are yellow, QV values are blue, and BTS Referee values are Red. Calculated values for each party are also plotted using the same colors as measured values but using dashed lines and hashed markers instead.

# 8. Mix Acceptance

This worksheet only appears when either "Combined Density and Volumetrics" or "Volumetric-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet. This worksheet is used to accept the mixture split sample gradations and VMAs.

The Department Representative will check the box for each measured property that meets the acceptance limits for each split sample (Figure 12).

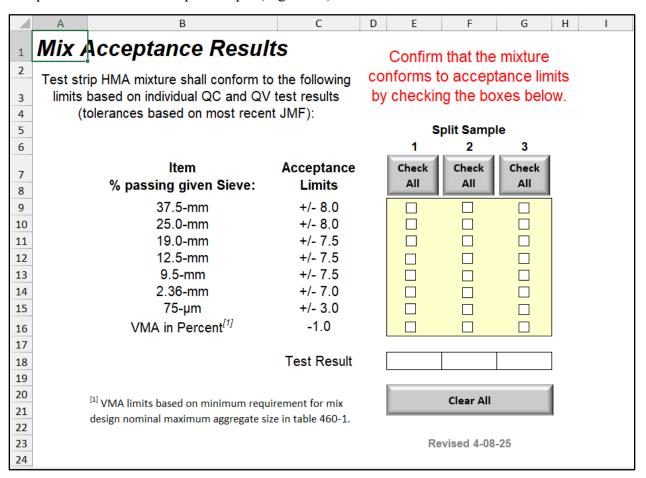


Figure 12: Mix Acceptance Checklist

#### Notes:

- The checklist applies to QC and QV/BTS results. If any party does not meet the acceptance limit for a property in the list, the checkbox should not be marked.
  - O QV/BTS may optionally test the gradation.

If any of the requirements are not met, the split sample not meeting the requirement will be flagged with "Fail", otherwise it will be flagged with "Pass" (Figure 13).

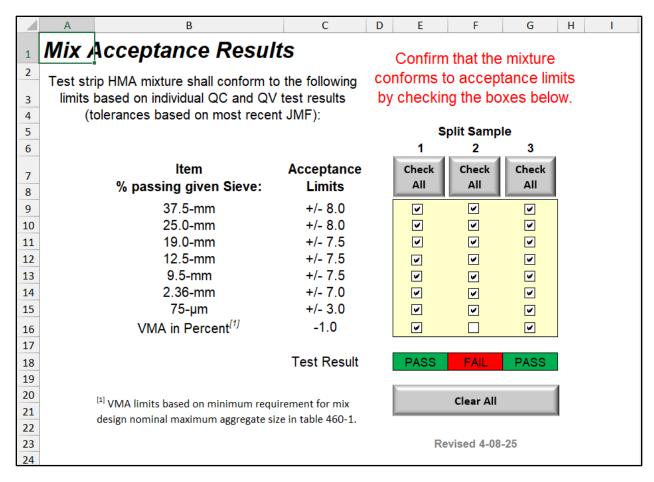
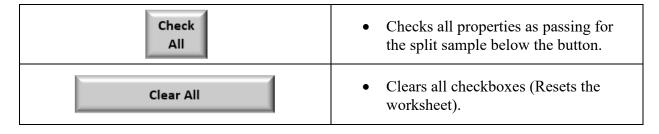


Figure 13: Passing/Failing Mixture Properties.

There are several buttons for worksheet functions found above each split sample and below the results of the analysis. The buttons perform the following functions:



#### 9. Air Voids Pay Factor

This worksheet only appears when either "Combined Density and Volumetrics" or "Volumetric-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet. This worksheet is used to review the test strip's air voids results and the associated pay adjustments (Figure 14).

No information is to be entered into this worksheet.

Depending on the results of the t- and Xd Mean testing performed on the *Split Sample Comparison* worksheet, the QC or BTS test results will be used to calculate the air voids used to calculate the PWL<sub>VA</sub> and Air Voids Pay Adjustment. Additionally, that party's Gmm values will be used to calculate the Average Gmm (cell D11) used to calculate the Target Max Density (PCF) for the density portion of the test strip. The party whose results are used for the analysis is identified by the Gmm Source (cell D12).

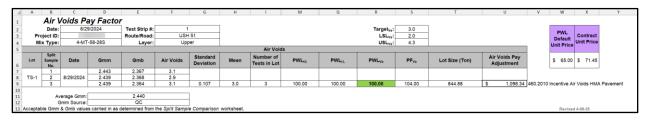


Figure 14: Air Voids Pay Adjustment Example.

#### 10. Density Pay Factor

This worksheet only appears when either "Combined Density and Volumetrics" or "Density-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet. This worksheet is used to review the test strip's density results and the associated pay adjustments (Figure 15).

No information is to be entered into this worksheet.

#### Notes:

- For a Combined Volumetric and Density Test Strip, depending on the results of the split sample comparison testing, the QC or BTS test results will be used for the Average Gmm (cell D19) for the Target Max Density (PCF) of the cores and nuclear gauge readings.
- For a Density-Only Test Strip, the Daily Average Gmm for the Density-Only Test Strip Analysis (cell I1 in *Core Data*), will be used as the Average Gmm (cell D19) to calculate density.
- The Gmm source is identified in cell D20.
- The Department Representative will determine which party's core density results will be used for acceptance, pay adjustment, and nuclear gauge correlation on the *Core Data* worksheet if verification testing is performed (otherwise the default is QC). The source of the data selected by the representative is identified in cell D21.

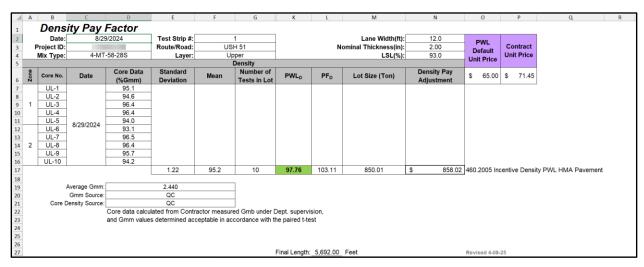


Figure 15: Density Pay Adjustment Example.

#### 11. Test Strip Summary

This worksheet is used to display the acceptance results of the Test Strip as well as the Nuclear Density Gauge Correlation, if performed (Figure 16). The Nuclear Density Gauge Correlation will only appear when either "Combined Density and Volumetrics" or "Density-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet.

Each portion of the test strip is broken down into the various acceptance requirements:

- Split Sample Comparison
  - o Gmm/Gmb t-test comparison.
  - o Gmm within tolerance of JMF.
  - o Test differences between parties are within tolerance.
- Density
  - o PWL.
- Air Voids
  - o PWL.
- AC % and Mix
  - Acceptable asphalt contents.
  - o Acceptable Gradation and VMA.

Any agreed upon resolutions to any issues that occurred during the test strip should be entered in the Resolutions space at the bottom of this worksheet (range C46:H51). Examples of resolutions include, but are not limited to:

- Test Strip left in place but required the construction of another test strip prior to continuing to production.
- Test Strip removed and replaced.
- Contractor will make an adjustment to some process to bring some parameter back into acceptable limits.
- Contractor will reheat mixture during production to account for testing differences between parties.
- Etc.

This worksheet will decide based on the results of the test strip whether the material is acceptable (shown in ranges C9:H9 and C10:H10). It also determines the following outcomes of the test strip:

- Approved, proceed with production.
- Approved; However, consult Regional PWL Rep. & BTS prior to proceeding with production.
- Not approved. Consult Regional PWL Rep. & BTS.

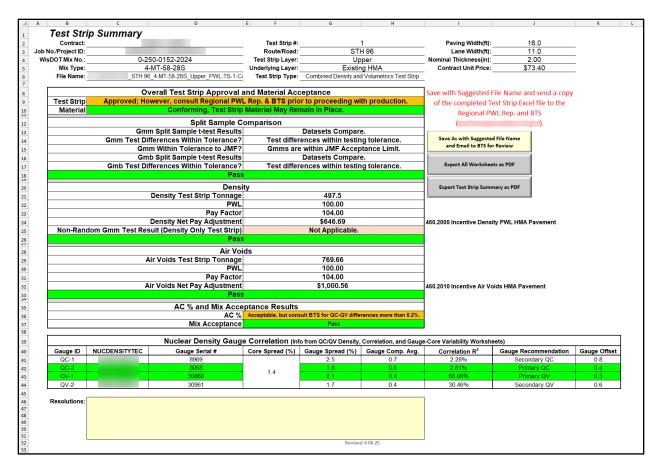


Figure 16: Test Strip Summary Example.

There are several buttons for worksheet functions found on the righthand side of the interface. The buttons perform the following functions:

Save As with Suggested File Name and Email to BTS for Review	<ul> <li>Saves the spreadsheet as a new Excel file (without overwriting old versions) with the suggested file name, including the date and time that the spreadsheet was saved.</li> <li>Creates a new email to send the test strip file to BTS. (Note: This function only works with Outlook.)</li> <li>You will be able to edit the email before it sends.</li> </ul>
Export All Worksheets as PDF	• Exports the entire spreadsheet and its worksheets as a PDF.
Export Test Strip Summary as PDF	Exports only the Test Strip Summary worksheet.

#### 12. Gauge-Core Variability

This worksheet only appears when either "Combined Density and Volumetrics" or "Density-Only" is selected as the Test Strip Type on the *Project Info & Instruction* worksheet. This worksheet is used to review the Location Comparison Averages and the Gauge Comparison for nuclear gauge correlation portion of the test strip (Figure 17).

No information is to be entered into this worksheet.

The tables on the left half of the worksheet reflect the comparisons which may or may not have suspect cores removed from the analysis. The tables on the right half of the worksheet reflect the comparisons using all of the original data with no removed suspect cores.

#### Notes:

- The Location Comparison table is used to determine whether a core is deemed suspect. A core is deemed suspect when the Average of the Adjusted Differences (cells G12-G21) from all the gauges is either greater than or equal to 1.0 or less than or equal to -1.0 for a specific core. Suspect cores will be flagged in the table automatically with a red background Location Comparison Average and "Suspect Core" appearing in the third column (Figure 18). Cores deemed suspect may only be removed from the analysis by the Department Representative. Removing cores can be done in the *Core Data* worksheet. Refer to section 6 Core Data for additional information on removing cores (Figure 19).
- The Gauge Comparison table is used to determine whether a nuclear gauge is deemed suspect. A nuclear gauge is deemed suspect when the Average Absolute Adjusted Difference (Cells B36, C36, D36, and E36) for a particular gauge is greater than or equal to 1.0%. Suspect gauges will be flagged in the table automatically with a red background showing on the testing party, gauge ID, and Gauge Comparison Average (Figure 18). Gauges deemed suspect should be removed from the project and further diagnostics should be performed in coordination with the WisDOT Radiation Safety Officer.

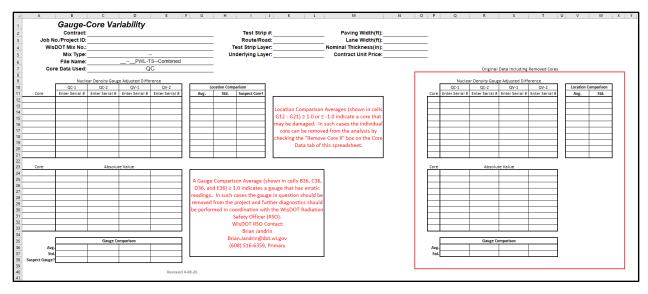


Figure 17: Gauge-Core Variability Tables

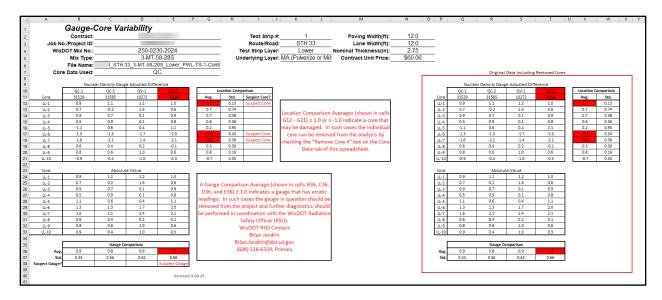


Figure 18: Suspect Cores/Gauges Example.

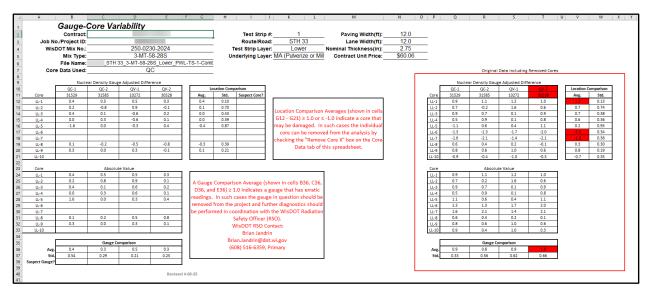


Figure 19: Removed Suspect Cores Example.

# 13. QC-X / QV-X Density Worksheets

These worksheets only appears when either "Combined Density and Volumetrics" or "Density-Only" is selected as the Test Strip Type on the *Project Info & Instructions* worksheet. These are the field density worksheets that should be used for the test strip by the density technicians. These worksheets can be saved as PDFs and printed from the *Project Info & Instructions* worksheet if desired. These worksheets must be filled out to complete the nuclear gauge correlation.

The Department Representative will enter the following information into the worksheet received from the density technicians:

- Density and Moisture Standards
- Gauge Serial Number
- QC/QV Technician Name
- M Counts / D Counts for Reading 1
- Wet Density 1 (PCF)
- M Counts / D Counts for Reading 2
- Wet Density 2 (PCF)
- M Counts / D Counts for Reading 3 (if required)
- Wet Density 3 (PCF) (if required)
- Test Remarks

	A DI	A/I DENS	ITV DAT	A EOPM (LAN	r FOOT\	Revised 4-08-25	6	8	ı	J	K	L.	н	н •
1	PWL DENSITY DATA FORM (LANE FOOT)  Nuclear HMA Density QC/QV Testing Records			TEST STRIP #1	QC-1	LAYER: Lower				Density 4012		4012		
	Station Decreasing: FALSE									Standard: Moisture Standard:		997		
Ì	Project ID:	Project ID: Road Name:		STH 3	STH 33					Gauge Serial #:				
١	Project Leader:				County:	Columb	oia	QC NUCDENSITYTEC:				WisDOT Mix #:		250-0230-2024
İ	ECUUCI.	TEST STRIP - Field Density Worksheet		QV NUCDENSITYTEC:		N/A		Mix Type:	3-MT-58-28S					
		Offsets are predetermined according to the test strip layout in WisDOT's Manual of est Procedures WTP H-002.				Start:	02+74	End:	39+27	9+27 Target Gmm: 2.573		2.573		
						Length (ft):		3,653		Target Max Density (PCF):	160.1			
	<ul> <li>Gauge offset is set to ZERO since offsets will be determined from the test strip.</li> <li>The Target Max Gmm is the average from the 3 split samples, except for a density only test strip, then it is the daily average Gmm from production.</li> </ul>						Lane Width (ft):		12.0	Required Density %		91.0		
							Nominal Thickness(in):		2.75		Date Placed:	8/6/2024		
l	Calculated	culated per WisDOT's Manual of Test Procedures WTM T355.					Gauge Offset ZERO			Date Tested:	8/6/2024			
Ì	Gauge/Core S	auge/Core Spacing (ft) 50 Reading 1			Re		eading 2 (rotate 180) Reading 3		3 (if needed, original orientation)		Final Density			
,	Lot / Sub Lot ID	Station	Offset from CL	M Count / D Count	₩et Density 1	% Max Density 1	M Count / D Count	₩et Density 2	% Max Density 2	M Count / D Count	Wet Density 3	% Max Density 3	Average PCF	% Max Density
I	LL-1	09+94	1.5	203/1976	146.2	91.3%	201/1968	146.7	91.6%				146.5	91.5%
I	LL-2	10+44	3.5	189/1929	148.8	92.9%	206/1918	149.4	93.3%				149.1	93.1%
	LL-3	10+94	6.0	207/1897	150.5	94.0%	197/1912	149.7	93.5%				150.1	93.8%
	LL-4	11+44	8.5	187/1892	150.8	94.2%	195/1909	149.9	93.6%				150.4	93.9%
	LL-5	11+94	10.5	192/1910	149.8	93.6%	192/1975	146.3	91.4%	188/1912	149.7	93.5%	149.8	93.6%
ľ	LL-6	30+75	1.5	193/1915	149.5	93.4%	201/1927	148.9	93.0%				149.2	93.2%
	LL-7	31+25	3.5	206/1899	150.4	93.9%	199/1889	151.0	94.3%				150.7	94.1%
ĺ	LL-8	31+75	6.0	196/1905	150.1	93.8%	200/1913	149.7	93.5%				149.9	93.6%
	LL-9	32+25	8.5	204/1958	147.2	91.9%	204/1911	149.8	93.6%	200/1950	147.6	92.2%	147.4	92.1%
Ī	LL-10	32+75	10.5	193/1937	148.3	92.6%	201/1922	149.2	93.2%				148.8	92.9%
	Target Max De	nsity = Gmr	n x 62.24					Test Remarks						
						<u> </u>				· ·		<u> </u>		

Figure 20: QC-X / QV-X Field Density Worksheet Example.

#### 14. QC-X / QV-X Correlation

These worksheets only appears when either "Combined Density and Volumetrics" or "Density-Only" is selected as the Test Strip Type on the *Project Info & Instructions* worksheet. These worksheets are used to review the correlation of each nuclear gauge.

No information is to be entered into this worksheet.

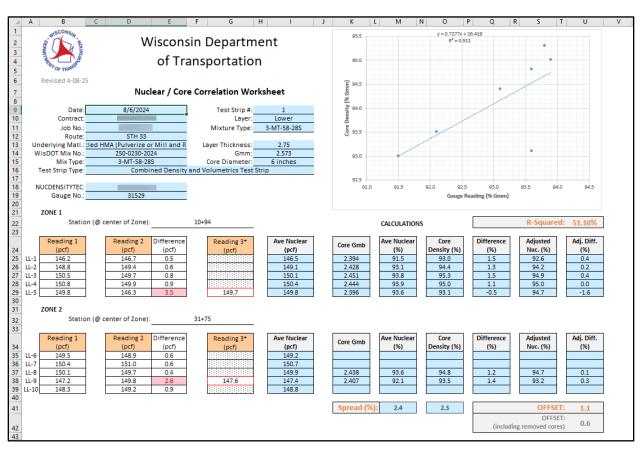


Figure 21: QC-X/QV-X Correlation Example.

#### Notes:

• Cores that were removed from the analysis on the *Core Data* worksheet will not appear in the tables nor will they affect the correlation.

# 15. Appendix

# 15.1 t-Testing

The spreadsheet adheres to the specifications for determining whether QC and QV data compare by conducting paired t-tests on *Split Sample Comparison* data.

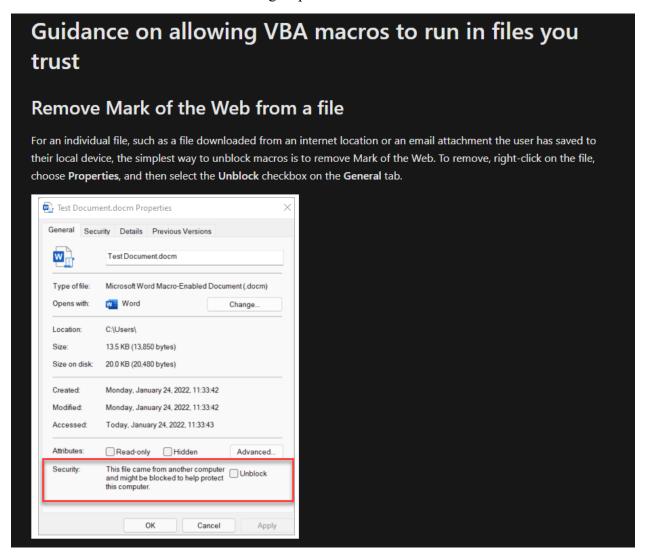
The t-tests during the test strip use an alpha value of 0.01. The alpha value determines the likelihood of a "false flag" or a failed comparison due to factors other than an actual difference in the population (or material source). Using an alpha value of 0.01, the t-test will fail 1 in 10 times (or about 10% of the time) when the two datasets are actually from the same population. The t-tests "pass" or compare when the p-value from either test is greater than alpha.

# **15.2 Enabling Macros (Red Banner)**

As of February 23, 2023, Microsoft has blocked macros by default from spreadsheets downloaded from the internet (i.e.: Pantry) to provide additional protection from malicious macros. When this occurs, you will see an error like this at the top of the spreadsheet:



When this error is presented, you will be unable to enable macros using old methods where you could simply click the button in the banner to enable macros. Additional steps are required to enable the macros. Perform the following steps to enable macros:



Additional information about this change can be found on Microsoft's website at: <a href="https://learn.microsoft.com/en-us/deployoffice/security/internet-macros-blocked">https://learn.microsoft.com/en-us/deployoffice/security/internet-macros-blocked</a>